

Agent of Record of Agreement

This agreement is to document an understanding and agreement between (hereinafter “the parties”):

“Association of State and Provincial Psychology Boards (ASPPB)” and

(Name of Closed Internship/Residency Program)

This Agreement constitutes a complete and full agreement among the parties as to the terms and conditions relating to ASPPB serving as Agent of Record for the undersigned party.

This Agreement is necessary due to the closure of the above site where psychology training program(s) files were maintained, and the agreement designates ASPPB as the agent of record for said files.

This Agreement pertains specifically to the attached listing of graduate psychology training (intern/resident) files. ASPPB can only verify receipt of the listed files, and does not verify the accuracy of each file being transferred or any of the information contained therein.

The files have not been altered in any way from their original content and are complete as they were received. *It is desirable, but not required by ASPPB, that the files include the following information for each psychologist listed:*

- Psychologist’s Name
- Program Name
- Dates of Training (***must include # of hours of supervision per week and total # of hours of experience***)
- Program Director Name
- Whether or not the training was successfully completed

The transmittal of these supervisory (intern/resident) files to the ASPPB is an attempt to facilitate the recovery of the file data by the psychologists to access in the future, in order to expedite licensing and credentialing.

ASPPB agrees that the data received are confidential, and are only to be distributed to other entities/agencies pursuant to the individual psychologist’s confirmed written and signed release.

This service is free of charge, now and forever to:

Name of Closed Internship/Residency Program)

Retrieval of the data, by the direction of the individual psychologist’s release form, in no way alters or amends this agreement. Any costs incurred for retrieval is by election of the individual psychologist.

This Agreement shall be construed and interpreted in accordance with the laws of the State of Alabama without regard to principles of conflicts of law.

If ASPPB should disperse or become non-existent, it is agreed that the organization will deliver all records containing the resident records to an appropriate entity, in accord with all applicable state laws

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and regulations, along with this agreement and a written explanation of why the service is no longer available.

Current Program Director Name

ASPPB Executive Officer

Current Program Director's Signature

ASPPB Executive Officer Signature

Date

Date